

☐ MILITARY

APPLICATION FOR WAIVER OF ERRONEOUS PAYMENT (EPMT)

☐ CIVILIAN EMPLOYEE

For use of this form, see AR 37-104-4/AR 37-104-10; the proponent agency is ASA(FM)

PART I (TO BE COMPLETED BY PAYEE)

1. TO: (Commander)	2. FROM (Payee)	3. SSN	4. DATE		
		5. GRADE	6. GROSS AMOUNT OF EPMT		
7. PRESENT ORGN OR AGENCY	8. TYPE OF EPMT		9. AMT OF EPMT REPAID		
10. CAUSE OF EPMT			9a. REFUND REQUESTED <input type="checkbox"/> YES <input type="checkbox"/> NO		
11. WHEN AND HOW EPMT WAS FIRST DISCOVERED					
12. EFFORT MADE BY PAYEE TO REPORT EPMT					
13. SIGNATURE OF PAYEE					

PERSON INITIATING APPLICATION (OTHER THAN PAYEE)

14. TYPED NAME	15. REASON	
16. ADDRESS	17. SIGNATURE OF PERSON INITIATING APPLICATION	
APPLICATION RECEIVED		
18. NAME AND TITLE (TYPE OR PRINT)	18a. SIGNATURE	19. DATE

PART II (TO BE COMPLETED BY INVESTIGATING OFFICER)

20. TO: FAO	21. FROM	22. DATE	
23. DATE EPMT DISCOVERED	24. AMOUNT DETERMINED		
25. DO VOU NO.	26. DSSN	27. AMOUNT OF EPMT	28. DATE PAID
29. CIRCUMSTANCES UNDER WHICH EPMT WAS MADE			
30. INFORMATION AS TO INDICATION OF FRAUD, MISREPRESENTATION, FAULT, OR LACK OF GOOD FAITH			

32. CORRECTIVE ACTION RECOMMENDED TO PREVENT SIMILAR EPMT

33. NAME, GRADE, AND TITLE (Typed)

33a. SIGNATURE

PART III (TO BE COMPLETED BY THE FAO)

34. HAS A NOTICE OF EXCEPTION BEEN ISSUED BY THE COMPTROLLER OF THE U.S.

☐ YES

☐ NO

35. COLLECTION OF EPMT

36. AMOUNT COLLECTED

CURRENT MONTHLY COLLECTION \$

37. TYPED NAME, GRADE AND TITLE

37a. SIGNATURE

38.

DATA REQUIRED BY THE PRIVACY ACT OF 1974
(5 U.S.C. 552a)

AUTHORITY: Public Law 90-616 as amended by PL92-453

PRINCIPAL PURPOSE(S): To obtain information for the processing of an Application for Waiver of Erroneous Payment

ROUTINE USES: To determine the amount of erroneous payment applicable for waiver consideration, whether the person charged with the erroneous payment had knowledge of the erroneous payment prior to being officially notified, to determine the circumstances that caused the erroneous payment, amount in detail, and any amounts repaid. The form is also used to furnish information to USAFAC and GAO recommending approval and/or disapproval of waiver, in full or in part.

DISCLOSURE: Mandatory. If the information is not received waiver application cannot be processed.